

Minutes of the Chisworth Annual Parish Meeting and Annual Parish Council Meeting held on 7th May 2025

Annual Parish Meeting

Present: Councillor M. Bell (Chair); Councillor J. Sargent; Councillor Da Brereton; Councillor Do Brereton; A Darkins (Clerk)

1. Welcome

The Chair welcomed everyone to the Annual Parish Meeting, and expressed thanks for attending.

2. Chisworth Parish Council Annual Report

The Chair presented the 2024/2025 Annual Report detailing some of the achievements over the last year. The Chair also thanked councillors and the clerk for their work over the last 12 months.

3. Public participation session

No members of the public attended on this occasion

End of Annual Parish Meeting

Annual Parish Council Meeting

Present: Councillor M. Bell (Chair); Councillor J. Sargent; Councillor Da Brereton; Councillor Do Brereton; A. Darkins (Clerk)

4. Minutes of the Chisworth Parish Council meeting held on 26th March 2025

It was **AGREED** that the minutes of the Parish Council Meeting held on 26th March 2025 be **APPROVED** as a true record. The minutes to be signed by the Chair.

5. Apologies – Councillor N. Jones; HPBC Councillor P. Bell; DCC Councillor D. Greenhalgh

6. Election of Chair and Vice Chair

Councillor Martin Bell was elected as Chair for the next 12 months, and Councillor Noel Jones elected as Vice-Chair.

7. Declarations of Interest on agenda items– None

8. Public participation

None

9. Review of action plan (where not included as an agenda item)

- **Environment**

- Councillor Jean Wharmby has reported the hedge and obscured bus stop at the top of Far Woodseats Lane. The report has been received by the appropriate department. There is a high level of reports and actions are being prioritised. Councillor Wharmby has notified the department of the number of years this has been an issue.

- **Annual Plan**

- Councillor Jones arranging last purchase of bark chippings for the willow dome .
- Discussed the reporting guide for Councillors. It was **AGREED** that the clerk would expand the 'Useful links' section of the website to make reporting more timely and simplified. When Councillors report items to either HPBC or DCC, the reporting reference number can be sent to the clerk for follow up of actions. A note highlighting the links page to be added to the notice board and Village Facebook site.

- Discussed blocked grids. As this is a perennial problem, it was **AGREED** that any requests for grid cleaning, road sweeping etc. can be done using the link on the website, accompanied by a photo where possible. Reporting reference number to be sent to the clerk for follow up of actions .
- The Hunters application for Community Asset is now with the legal department.
- Flooding. Residents at Holehouse have reported that a site visit has taken place with Highways and the Flood Team. They were shown the main areas of concern. A number of suggestions have been made and
 - Clearing gullies down New Mills Road
 - Possibility of making the existing parapet holes in the bridge larger
 - Speaking to the land owner about the pond overflow
 - Removing a large fallen tree which is obstructing the water flow
 - Putting the area on a prioritised cleaning schedule

Residents felt listened to and that some action will be taken. Awaiting feedback from a visit to the landowner who has a land drain discharging onto New Mills Road.

*Also to **check** that a replacement gully is inserted to replace the soak-away grid which has been filled in by the Methodist Church.*

10. Finance

a) Internal Audit

The Internal Audit was carried out on 21st April by Mr P. Gallagher, with Councillors Bell and Jones in attendance.

b) Annual Return

- I. Annual return Governance statement **APPROVED**
- II. Annual return Accounting statement **APPROVED**
- III. Annual return Certificate of Exemption **APPROVED**.

Clerk to submit Annual Return and publicise accounts as required.

c) Expenditure **APPROVED**.

i.	Insurance	£241
ii.	Church Rental payment	£100
iii.	MAD Industries Rec	£176
iv.	MAD Industries Garden	£176
v.	Speed Indicator annual maintenance Yr 1	£342.45

d) Income

I.	Precept Payment	£3309.50
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11. Litter Pick

Discussed the annual Litter Pick. As it is generally poorly attended by residents and there are a number of people who informally litter pick throughout the year (THANK YOU!), it was **AGREED** not to have a formal litter Pick date this year.

12. Governance

Financial instructions have been updated, clerk to present amendments next month.

There is a requirement for websites and email addresses to be migrated to .gov.uk addresses. Clerk to report details at next meeting.

13. Correspondence

- DALC circular – noted
- The Parish Council have agreed to take a sponsorship with Charlesworth and Chisworth Carnival to the value of £50.00

*As Jean Wharmby is now representing a different part of Glossopdale, It was **AGREED** that the Clerk would write a letter of thanks for her work on our behalf*

11. Date of next meeting – Thursday 19th June 2025 Please note change of date

There being no further business, the Chair closed the meeting.

Signed..... Date.....