

## Chisworth Parish Council

Councillors are hereby summoned to attend the Chisworth Parish Council meeting on  
**Wednesday 17<sup>th</sup> April 2024 at 7.30pm**  
in the Chisworth Methodist Church  
for the purpose of transaction for the following business:

1. Approval of the Parish Council Meeting minutes held on 21<sup>st</sup> February 2024.
2. Apologies for absence:
3. Declarations of interest on agenda items
4. Public participation session – to allow members of the public to speak to the meeting (note no decisions can be made on any items raised at this session)
5. Review of action plan
  - a. Rec work
  - b. Environment
  - c. DALC
6. Finance
  - a. Q4 Finance report
  - b. Income
    - i. None this month
  - c. Expenditure
    - i. Clerk Q4 salary               £391.80
    - ii. Clerk printer ink           £29.49
  - d. Annual Return
    - i. Internal Audit required by early May 2024
    - ii. Annual return documents
7. Planning update
  - a. HPK/2024/0117 Opp Owd House Far Woodseats Retrospective application for fish pond on agricultural land
8. Annual litter pick
9. Draft Annual Report       2023.24
10. Draft Annual Plan        2024.25
11. Governance
  - a. Annual Parish Meeting/Annual Parish Council Meeting
12. Correspondence
  - a. DALC circulars
  - b. PCC notifications - M. Bell
  - c. Chicken sheds – P. Bell
13. Date of next meeting – Wednesday 29<sup>th</sup> May 2024.

Name Alyson Darkins  
Chisworth Parish Council Clerk

Date. 12.04.24